CLYDESDALE HOUSING ASSOCIATION LIMITED

Minute of the Management Committee meeting held in the office at 39 North Vennel, Lanark ML11 7PT via Video Conferencing on Wednesday the 10 June 2026 at 18:30.

Present:	Agne Zasinaite, Vice Chairperson - Teams Brian McInally Caroline Madden Hazel Galbraith, Chairperson Jacqeline McCutcheon John Lockhart, Treasurer Jonathon Main, Secretary - Teams Lesley McDonald - Teams A quorum was achieved.
In Attendance:	The Chief Executive Officer (CEO) – minute. Depute Chief Executive (DCE) Housing Manager (HM)

1. Apologies

Apologies were received from Claire McGraw, Iona Taylor, Ross Gowland, Gabrielle McElhinney and Ken Greenshields.

2. Previous Meeting Minutes & Matters Arising

The minutes of the Management Committee meeting held on 27 May 2026 were reviewed for accuracy and approved.

In line with Section 62 of the Association’s Rules, the Treasurer authorised the CSO to apply for an electronic signature as conclusive evidence that the minutes of 27 May 2026 are a true and accurate record.

Matters Arising: There were no matters arising.

Agreement on Items for A.O.C.B.

The Chairperson asked Committee and staff if they had any other competent business to discuss at agenda item 12. Committee had no items to discuss under AOCB.

3. Conflicts of Interests

There were no conflicts of interests noted.

4. Actions from Previous meetings

The CEO presented the report to Committee. They advised that the purpose of the report is to ensure that items identified for action at Management Committee meetings are a) followed up on, and b) reported to Committee to confirm the follow up. The CEO told Committee they had nothing further to add to the report content.

i)	Committee considered the Actions from Previous Meetings Report and agreed progress is satisfactory.

5. Notifiable Events

The CEO presented the report to Committee and advised that the purpose of reporting notifiable events is a positive step and a key part of Committee being responsible and accountable for the running of the Association.

The CEO confirmed that the final outstanding electrical safety inspection was completed on 2 June 2026 and that the Scottish Housing Regulator, having been informed of this and having received the lessons learned report previously presented to Committee, had advised that the notifiable event has been closed.

Management Committee thanked staff for their efforts to resolve the electrical safety inspection backlog so quickly and effectively.

The CEO advised Committee that there were no other notifiable events to report.

i)	Committee noted the Notifiable Events report and agreed it provided adequate assurance and oversight.

6. Health & Safety Update

The CEO informed the Committee that the purpose of the report was to update the Management Committee on Health & Safety at Work activities and to present the Health & Safety Policy Statement for approval.

The CEO advised Committee that previous staff absence had led to some delays on some health & safety administration tasks, but that these were now in hand.

i)	Committee considered the Health & Safety Update Report and agreed progress is satisfactory.

7. Corporate Scorecard

The CEO clarified that the scorecard provides a summary of key corporate performance indicators up to 31 March 2026.

Committee had no further comments.

i)	Committee considered the Corporate Scorecard and agreed progress is satisfactory.

8. Strategy

8.1 2025/28 Business Plan Progress

The DCE presented the business plan progress report to Committee.

Committee were pleased to note the positive response new tenants have had to the B&Q voucher scheme.

The CEO provided an update on various business plane activities related to the Our People and Digital Strategy business plan themes.

Committee agreed that future versions of the report would benefit from additional information that presents the intended/realised outcome from the various activities -

i)	Management Committee considered the Business Plan Progress Report and agreed that it provides sufficient information for assurance and oversight purposes.

ii) That Management Committee agreed that progress against the 2025/28 Business Plan is satisfactory.

8.2 Risk Management Report

The CEO presented the Risk Management Update to Committee, advising that the purpose of the report is to provide assurance on the identification, monitoring and management of key organisational risks. Committee discussed:

Global events and economic risks, including the potential impact of emerging geopolitical instability on inflation, interest rates, and the wider economy.

i) The Management Committee considered the report and agreed that the Association's approach to risk management continues to provide appropriate assurance.
ii) Management Committee did not identify any additional risks or alternative risk management approaches to those presented.

9. Governance
9.1 Committee Succession Planning

The CEO presented the report which included details on activities related to:

- Regulatory requirements
- Committee membership and recent recruitment outcomes
- Office Bearer succession planning

i) That Management Committee considered the Committee Succession Planning Report and agreed that it provided sufficient information for assurance and oversight purposes.

9.2 Committee Training Plan

The CEO presented the report to Committee in the absence of the Corporate Services Officer. Committee agreed to wait for the presentation of the annual Committee review outcome report (scheduled for 24 June 2026) before agreeing Committee training priorities for 2026/27.

i) Committee considered progress made in meeting the expectations of Regulatory Standard 6 – Guidance 6.2 in relation to ongoing training and development.
ii) Committee noted the training undertaken during the reporting period, as set out in Appendix 1.
iii) Committee noted that Individual Learning Statements will be issued by SHARE in June 2026 and encouraged members to review and update these regularly.

9.3 Exercise of Delegated Authority

The CEO presented the quarterly report on adherence to the Association's Scheme of Delegated Authority. The report demonstrated that CHA had continued to comply fully with the Scheme of Delegated Authority.

Committee had no questions on this item.

i) The Management Committee reviewed the report and attached Appendix and agreed that it provides a sufficient level of assurance and oversight on the level of adherence to the Scheme of Delegated Authority contained in CHA's Standing Orders.

9.4 CEO Annual Appraisal

The Management Committee noted the report and the various relevant Regulatory Standards.

The Committee agreed that the Office Bearers agree details for appraisal refresher training and meeting with the CEO for reporting back to Committee on the outcome in August 2026.

i) Management Committee considered the report. ii) Office Bearers agreed to arranging a date and time to meet with the CEO to carry out their annual appraisal. iii) Management Committee Members noted that those interested in finding out more about the role of Office Bearers advise the Chair of their interest in participating in the CEO appraisal training session.

10. External Audit Plan: Year Ending 31 March 2026

The CEO presented the report in the absence of the Finance Manager.

Management Committee confirmed that they did not identify any changes to the risks already included in the External Audit Plan.

i) Management Committee considered the External Audit Plan for Yea Ending 31 March 2026. ii) Management Committee approved the External Audit Plan as presented.

11. South Lanarkshire Council Allocations Policy Review Consultation

The HM presented the report to Management Committee, providing details on the background to the policy review, the main proposed changes and the consultation timeline.

Committee noted proposals for a tiered approach to applicants with insecurity of tenure aimed at prioritising those in greatest need and helping to prevent homelessness.

Management Committee authorised the HM to respond to the consultation on CHA's behalf.

i) Management Committee noted the report and agreed that it provided adequate assurance and oversight.

12. A.O.C.B.

There were no matters raised under A.O.C.B.

The Chairperson thanked everyone for attending and for the contributions to the meeting. The meeting ended at 19.50.