



SALARY AND BENEFIT DETAILS – Corporate Services Assistant

Clydesdale Housing Association offers an attractive rewards package in accordance with EVH terms and conditions including:

Salary

The pay band range for a Corporate Service Assistant is EVH Grade 5 (£30,250 – £33,617 per annum).

Holidays

A total of 40 days leave are provided annually. The annual leave entitlement is 25 days plus 15 days public and local holidays.

Work/Life Balance

Clydesdale promotes a good work/life balance in relation to working hours. Our standard working week is 35 hours (Monday-Thursday, 9am-5pm and Friday 9am-4pm) and we offer the additional benefit of Time off in Lieu (TOIL) when additional hours have been required.

Following a period of induction and training, hybrid working will be offered.

Pensions Scheme

Clydesdale provides pensions through the Scottish Housing Association Pension Scheme (SHAPS). If you qualify, you will be automatically enrolled into the scheme. Provided you opt to pay a minimum of 5% salary pension contribution, Clydesdale will contribute 10%.

Payment of Professional Fees

The Association will reimburse one fee (annually) for membership of professional institutions when such membership is directly relevant to the work of Clydesdale.

Prescribed Spectacles

The Association will contribute up to £115.02 towards the cost of prescribed spectacles.

Location

Your contractual place of work is Clydesdale Housing Association's office at 39 North Vennel, Lanark, ML11 7PT. Lanark is served by rail and regular bus services.

Ongoing Training/Career Opportunities

You will receive the benefit of on-going training throughout your career which will enable you to progress your career within our growing business