

**Outline of role:**

Role	Temporary Technical Services Officer – covering maternity leave for approximately 12 months (could be extended by a month or two depending on circumstances)
Start date	13 September 2021 (or sooner depending on notice period)
Grade	EVH grade 7, spinal point 22
Salary	£33,642 plus essential car users' allowance of £1,414.00 and 45p per business mile
Where	Based in our offices at 39 North Vennel, Lanark. Working with public health guidance and protocols we envisage a blend of office and home working as appropriate, based on needs of the business. However, this has still to be determined.
Hours	9-5 Monday-Thursday, 9-4 Friday = 35 hours per week
Salary payment	By Bank Giro Credit on or before the 26th of each month
Pension arrangements	Defined Contribution Pension Scheme, SHAPS (Scottish Housing Associations' Pension Scheme) administered by The Pensions Trust
Conditions of service	Employers in Voluntary Housing (EVH) Standard Conditions of Service and Employment